



After-School Program Helper Volunteer Position Description

Locations	Lincolnia Community Resource Center: Alexandria, VA 22312 Wexford Manor Community Resource Center: Falls Church, VA 22043
	After-School Program Helper - Reading Tutor/ESL Tutor
Purpose	<p>Wesley Housing’s After-School Program is designed to provide a safe academic and recreational environment for elementary children at its Community Resource Centers (CRC). Heavy emphasis is directed towards academic improvement and social skills development, both of which are identified areas of weakness for at-risk children. We need patient and creative volunteers to work with children in their communities for the 2019-2020 school year.</p>
Key Responsibilities	<ul style="list-style-type: none"> • Work one-on-one or small group to assist students with reading or English skills • Help students achieve or maintain grade level competency through assisting with homework assignments • Involve students in stimulating learning activities that are exciting, relevant and creative • Provide positive feedback on student progress and encourage academic excellence • Work with the Youth Program Coordinator to monitor and document student progress • Commit to a regular and agreed upon schedule with the Youth Program Coordinator
Qualifications	<ul style="list-style-type: none"> • Sincere desire to be involved with students to help them achieve goals • Ability to communicate with students openly and non-judgmentally • Sensitivity to students of different educational, economic, cultural, or racial backgrounds • Ability to work as a team with other homework helpers and center staff • Must be at least 16 years of age • Must pass a criminal background check (18 years and older)
Time Commitment	Monday-Thursday: 4:30pm-6:00pm. Minimum one day per week.
Orientation & Training	Orientation, training and support provided upon acceptance. Educational materials supplied.

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